

**PORT OF OSWEGO AUTHORITY**  
**Regular Meeting March 19, 2021**  
**(Zoom Meeting)**

**CALL TO ORDER** (at 2:08pm)

Francis Enwright – Acting Chairperson, Constance Cosemento, Ranjit Dighe, Thomas Schneider, John Kares Smith, William Scriber - Executive Director

**APPROVAL OF MINUTES**

**Motion 03-19-2101** - Mrs. Cosemento made a motion to approve the minutes of the February 1, 2021 Regular meeting. The motion was seconded by Mr. Kares Smith. Motion passed 5-0.

**FINANCIAL REPORTS**

**Motion 03-19-2102** – Mr. Schneider made a motion to approve the Primary Financial Reports for the months of January & February. The motion was seconded by Mr. Kares Smith. Motion passed 5-0

**Motion 03-19-2103** – Mr. Schneider made a motion to approve the Subsidiary Financial Reports for the months of January & February. The motion was seconded by Mrs. Cosemento. Motion passed 5-0

**OLD BUSINESS**

No old business

**NEW BUSINESS**

**Motion 03-19-2104** – Mr. Kares Smith made a motion that the adoption of the Comprehensive Plan Vision 2030 will not have a significant effect on the environment; and to authorize the Executive Director to sign all necessary documents and make submission. The motion was seconded by Mrs. Cosemento. Motion passed 5-0.

**Motion 03-19-2105** – Mr. Kares Smith made a motion to authorize the Executive Director to complete the New York State Department of State Coastal Management Program Coastal Assessment Form and submit it to the Department of State. The motion was seconded by Mrs. Cosemento. Motion passed 5-0.

**Motion 03-19-2106** – Mrs. Cosemento made a motion to authorize the Executive Director to enter into a one year, one line agreement with the International Union of Operating Engineers, Local Union 158. The motion was seconded by Mr. Schneider. Motion passed 5-0.

**Motion 03-19-2107** – Mr. Schneider made a motion to authorize the Executive Director to apply for a Passenger Freight and Rail Grant for the purpose of matching the Federal share of the Harbor Deepening of Oswego Harbor. The motion was seconded by Mr. Dighe. Motion passed 5-0.

**Motion 03-19-2108** – Mrs. Cosemento made a motion to authorize the Executive Director to sign a Memorandum of Understanding (MOU) Extension with Acadia Energy Corp. The motion was seconded by Mr. Schneider. Motion passed 5-0.

**Motion 03-19-2109** – Mr. Schneider made a motion to approve the Comprehensive Plan Vision 2030. The motion was seconded by Mrs. Cosemento. Motion passed 5-0.

**Motion 03-19-2110** – Mr. Dighe made a motion to table the Amended and Restated Lease Agreement with Sprague Operating Resources, LLC and WT Terminal, LLC resolution. The motion was seconded by Mrs. Cosemento. Motion passed 5-0.

**Motion 03-19-2111** – Mrs. Cosemento made a motion that the undertaking of the Restoration of Goble Dry Dock Project will not have a significant effect on the environment. The motion was seconded by Mr. Dighe. Motion passed 5-0.

**Motion 03-19-2112** – Mr. Schneider made a motion to authorize the Executive Director to enter into a lease agreement with Shark-ATTACH, LLC for office space at the Port of Oswego Authority. The motion was seconded by Mr. Kares Smith. Motion passed 5-0.

**Motion 03-19-2113** – Mr. Schneider made a motion to appoint Bowers & Company, CPA's to perform the Port of Oswego Authority FY 2020-2021 audit. The motion was seconded by Mrs. Cosemento. Motion passed 5-0.

**Motion 03-19-2114** – Mrs. Cosemento made the motion that the Port of Oswego and Pathfinder Bank have each requested that Bousquet Holstein, PLLC represent them in the financing transaction for the grain handling project. Bousquet Holstein has advised that ethical considerations require disclosure to the Board that this presents a potential conflict of interest in this matter. This firm's conflict of interest is based on the possibility that the interests of the parties may differ from each other inasmuch as the firm will also represent Pathfinder. We request that the Board waive any conflict of interest and authorize the Executive Director to execute a conflict waiver because of the nature of the transaction to allow Bousquet Holstein to represent the Port in the transaction. The motion was seconded by Mr. Enwright. Motion passed 4-0. Mr. Schneider abstained.

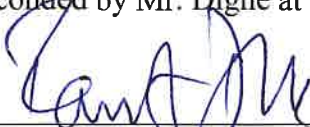
**Motion 03-19-2115** – Mr. Schneider made a motion to pause the Regular Meeting and call to order the Annual Meeting at 2:58pm. The motion was seconded by Mrs. Cosemento. Motion Passed 5-0.

**Mr. Enwright called to order to resume the Regular Session at 3:26pm.**

**Motion 03-19-2116** – Mr. Schneider made a motion to enter Executive Session to discuss customer contract negotiations, ILA labor negotiations and land issues at 3:27pm. The motion was seconded by Mr. Kares Smith. Motion Passed 5-0.

**Regular Session resumed at 3:41pm.**

**Motion 03-19-2117**– Mr. Schneider made a motion to adjourn the meeting. The motion was seconded by Mr. Dighe at 3:41pm. Motion Passed 5-0.

  
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Ranjit Dighe, Secretary/Treasurer

**PORT OF OSWEGO AUTHORITY**  
**Annual Meeting March 19, 2021**

Acting Chairperson Enwright called the Annual Meeting to order at 2:58pm.

**CALL TO ORDER**

Fran Enwright – Acting Chairperson, Constance Cosemento, Ranjit Dighe, John Kares Smith, Thomas Schneider, William Scriber – Executive Director

Mr. Schneider asked that Motions AM2101, AM2102, AM2103, AM2104 and AM2105 be grouped moved on as one motion with any motion being pulled out if anyone requested so. The motion was seconded by Mrs. Cosemento. Motion passed 5-0 to approve Motions AM2101 – AM2105.

**Motion AM2101** the Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law.

**Motion AM2102** the Guidelines for Awarding of Personal Service Contracts Pursuant to Section 2879 of the Public Authorities Law.

**Motion AM2103** the Port of Oswego Authority Property Disposition Policy.

**Motion AM2104** the Minority and Women’s Business Enterprise (MWBE) Procurement Strategy.

**Motion AM2105** the Service-Disabled Veteran Owned Businesses (SDVOB) Goal Plan.

**Motion AM2106** Mr. Schneider made a motion to approve the NYS Agency/Authorities/ Commissions Agency Master Goal Plan inclusive to the Port’s Mission Statement and KPI’s; and Mr. Enwright seconded it. Motion passed 5-0.

**Motion AM2107** Mr. Enwright made a motion to approve the FY 2021-2022 Annual Operating Budget, as presented. The motion was seconded by Mrs. Cosemento. Motion passed 5-0.

**APPOINTMENTS AND ELECTIONS**

**Motion AM2108** Mr. Schneider made a motion to reappoint Bousquet & Holstein, PLLC to serve as the Port of Oswego Authority legal counsel for the FY 2021-2022. The motion was seconded by Mrs. Cosemento. Motion passed 5-0.

Nominations and election of Board Officers for FY 2021-2022:

Mr. Schneider nominated –

- Chairperson – Francis Enwright
- Vice Chairperson – Connie Cosemento
- Secretary/Treasurer – Ranjit Dighe

All nominations were seconded by Mr. Kares Smith and passed 5-0.

**ADJOURN**

**Motion AM2109** Mr. Dighe made a motion at 3:25pm to adjourn the Annual Meeting and resume the Regular Meeting. The motion was seconded by Mr. Schneider. Motion passed 5-0.

A handwritten signature in blue ink, appearing to read "Ranjit Dighe", written over a horizontal line.

Ranjit Dighe, Secretary/Treasurer