



**Regular Meeting of the Board of Directors of the Port of Oswego Authority**

**Monday, March 18, 2019**

**5:30 pm**

**AGENDA**

**Regular Meeting –**

- 1. Call to Order.**
- 2. Motion 03-18-1901: To approve the Minutes of 02-11-2019 (Exhibit A)**
- 3. Administrative Operational Report(s): (Exhibit B)**
- 4. Administrative Financial Reports: (A) Primary and (B) Subsidiary**
  - A. Motion 03-18-1902: To accept Primary Financial Reports: (Exhibit C-1)**
    - Cash Position**
    - Balance Sheet**
    - Income Statement**
  - B. Motion 03-18-1903: To accept Subsidiary Financial Reports: (Exhibit C-2)**
    - Monthly Bills**
    - Accounts Payable**
    - Accounts Receivable**
    - Loan Summary**
    - Schedule of Assets**
    - Sales Report**
- 5. Chairman's Report**
- 6. Committee Reports**
  - a. Executive Committee**
  - b. Audit and Finance Committee**
  - c. Governance Committee**
  - d. Planning and Development Committee**
- 7. Attorney's Report**

**MISSION STATEMENT**

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

8. **Old Business**
9. **New Business**
10. **Motion 03-18-19** : To move to executive session if necessary
11. **Motion 03-19-19** : To resume regular session
12. **AD HOC MOTIONS REQUIRED AS A RESULT OF MEETING BUSINESS:**  
**Motion 03-18-19** : To
13. **Motion 03-18-19** : to adjourn the regular monthly meeting

**Next Scheduled Regular Monthly Board Meeting is April 8, 2019**

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**Annual Meeting of the Board of Directors of the Port of Oswego Authority**

**Monday, March 18, 2019**

**5:30 pm**

**AGENDA**

**Annual Meeting –**

- 1. Call to Order**
- 2. Motion AM 1901 - Approval of Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law (Exhibit A)**
- 3. Motion AM 1902 - Review and approve the adoption of Guidelines for Awarding of Personal Service Contracts Pursuant to Section 2879 of the Public Authorities Law (Exhibit B)**
- 4. Motion AM 1903 - Review and approve the Port of Oswego Authority Property Disposition Policy (Exhibit C)**
- 5. Motion AM 1904 - Review and approval of Minority and Women's Business Enterprise (WMBE) Procurement Strategy (Exhibit D)**
- 6. Motion AM 1905 - Review and approve the adoption of Service-Disabled Veteran Owned Business (SDVOB) Goal Plan (Exhibit E)**
- 7. Motion AM 1906 - Review and approve the NYS Agencies/Authorities/Commissions Agency Master Goal Plan inclusive of the Port's Mission Statement and KPIs (Exhibit F)**
- 8. Motion AM 1907 - Approval of the FY 2019-2020 Annual Operating Budget (Exhibit G)**
- 9. Appointments and Elections**
  - **Appointment of Legal Counsel for FY 2019-2020 (Exhibit H)**
  - **Election of Board Officers for FY 2019-2020 (Exhibit I)**
    - **Chairman**
    - **Vice-Chairman**
    - **Secretary/Treasurer**
- 10. Adjourn**

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